



ZAMBEZI WATERCOURSE COMMISSION (ZAMCOM)

REQUEST FOR EXPRESSIONS OF INTEREST (INDIVIDUAL CONSULTING SERVICES)

INTERNAL AUDITOR

For Programme for Integrated Development and Adaptation to Climate Change (PIDACC) – Zambezi Regional Project

Project ID: P-Z1-C00-096
Grant No.: 2100155042274
Name of Project: PIDACC Zambezi – Regional (ZAMCOM) Project
Expression of Interest Ref No.: PIDACC-IC-2024/001
Issued On: 11 December 2024

The Zambezi Watercourse Commission (ZAMCOM) has received a grant from the African Development Bank towards the costs of the Regional (ZAMCOM) Project of the Programme for Integrated Development and Adaptation to Climate Change in the Zambezi Basin (PIDACC Zambezi) and intends to apply part of the agreed amount for this grant to payments under the contract for **Internal Auditor** individual consultancy services.

PIDACC Zambezi's development objective is to strengthen regional cooperation in building the resilience of the Zambezi River Basin communities to climatic and economic shocks, through promoting inclusive, transformative investments, job creation and ecosystem-based solutions.

The objective of this assignment is to provide a reliable and valued assessment on the effectiveness of the system of internal controls mitigating current and evolving risks aiming at enhancing effectiveness of the risk management culture within the Commission and the Programme. The specific tasks included under this assignment include;

- To review accounting and internal control systems,
- To examine financial and operating information,
- To review Value for Money (i.e. economy, efficiency, and effectiveness),
- To review of compliance with laws and regulations,
- To review arrangements for the safeguarding of assets,
- To review implementation objectives of the Programme and the Commission,
- To review significant risks to the organisation and monitoring risk management, policy and risk management strategies,
- Special investigations as required

The assignment will be done for a three (3) year period from 2025 to 2028, and the first audit will commence seven (7) days from the date of signing the Contract. The financial year runs from April to March each year. Due to volume of transactions, the auditor is expected to undertake two (2) audits evenly spaced within the duration of the engagement.

ZAMCOM now invites eligible individual consultants to indicate their interest in providing these services. Interested individual consultants must provide information indicating that they are qualified to perform the services (description and experience in similar assignments and appropriate skills etc.). This includes CVs of interested Individual Consultants who may be working for Consultancy Firms for which the Consultant Firm may submit the CV on behalf of the Individual Consultant. The experience of the Firm shall not be considered.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's ***Procurement Policy for Bank Group Funded Operations, October 20215 and effective 1 January 2016***, which is available on the Bank's website at <http://www.afdb.org>.

A consultant will be selected in accordance with the Individual Consultant selection method set out in the said Policy.

Interested consultants may obtain further information at the address below during working days and office hours (0800 hours – 1630 hours CAT). The Terms of Reference can be accessed on the website: www.zambezicommission.org.

Expressions of interest with the CV must be submitted electronically by **E-mail on or before 1600 hours CAT on 3rd January 2025**, quoting, "EOI for Internal Auditor Consultancy, Ref: PIDACC-IC-2024/001. The format of the e-mailed documents shall be in PDF.

Attn: Executive Secretary
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